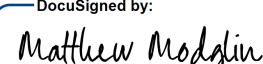




INTER-OFFICE CORRESPONDENCE

DATE: 5/27/2026

TO:	SIGNATURES	DATE
	DocuSigned by:  992689B1720F41D KELLI SHIELDS, CHIEF ADMINISTRATIVE OFFICER	May-28-2026
	DocuSigned by:  259BA674E43440 AYA EALY, DIRECTOR OF PROCUREMENT	May-28-2026
	DocuSigned by:  85692F4DB7C84FA MATTHEW MODGLIN, DIRECTOR OF PROJECT MANAGEMENT	May-28-2026

FROM: Lashelle Robinson, Sr. Contract Administrator

SUBJECT: Contract No. 26-029 Crowd Management and Event Staffing Services – Innovative Solutions Advisors, LLC dba Stadium People

Please find attached for your review and authorization one Purchasing Authorization to Award Contract and the Contract Offer and Signature Form document resulting from RFP 26-T029 Crowd Management and Event Staffing Services. Three (3) proposals were received.

Trinity Metro Staff evaluated the proposals based on the criteria of Qualification/Experience and Firm, Staffing Plan and Personal Qualifications, Approach to Crowd Management, and Pricing and Cost Effectiveness. The top-ranked proposer was: Innovative Solutions Advisors, LLC dba Stadium People.

No Board Action required as the dollar amount does not meet or exceed the Board Approval threshold.

Thank you,

Lashelle Robinson,
Sr. Contract Administrator



PURCHASE AUTHORIZATION TO AWARD CONTRACT

BACKGROUND

On April 8, 2026, Trinity Metro issued an RFP for Crowd Management and Event Staffing Services. Three (3) proposals were received: Front Row Parking, Innovative Solution Advisors dba Stadium People, and Waterfield Florida Staffing.

PROCUREMENT

The Trinity Metro Procurement Department has followed its procurement policy with this formal solicitation and has complied with all applicable Federal, State, and Trinity Metro procurement requirements.

FINANCE

Funding for these services will be paid from operating and grant funds. Trinity Metro's annual budget includes authorized funds for these services, with financing secured from appropriate budget accounts.

RECOMMENDATION

Procurement recommends awarding a one-year agreement to Innovative Solutions Advisors, LLC, doing business as Stadium People, for crowd management and event staffing services during the FIFA World Cup season. This recommendation is based on the attached F9 Price Proposal, which outlines a cost of \$4,389.20 per day for nine (9) games, which totals \$39,502.80.

By: DocuSigned by: Matthew Modglin Date: May-28-2026
056B2E4DB7C84FA
Matthew Modglin, Director of Project Management

By: DocuSigned by: Aya Ealy Date: May-28-2026
2095B6172E4344D
Aya Ealy, Director of Procurement



PURCHASE AUTHORIZATION TO AWARD CONTRACT

RFP 26-T029		Crowd Management and Event Staffing Services
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F10 – BASE PRICE PROPOSAL

The undersigned Proposer hereby submits to Trinity Metro this proposal for Crowd Management and Event Staffing.

(You may choose to attach the rate sheet or cost for all billable services offered/provided and billing rates)

Labor

ROLE	HOURLY RATE	QUANTITY	SHIFT LENGTH	TOTAL ESTIMATED COST
Event Supervisor	\$ 34.95	1	8 hrs.	\$ 279.60
Team Lead	\$ 31.95	1	8 hrs.	\$ 255.60
Crowd Control Staff	\$ 30.95	5	8 hrs.	\$ 1238.00
Guest Services / Wayfinding	\$ 30.95	5	8 hrs.	\$ 1238.00
Access Control Staff	\$ 30.95	5	8 hrs.	\$ 1238.00
TOTAL Labor Cost				\$ 4249.20/ day

Other Cost:

ITEM	COST	QUANTITY	TOTAL ESTIMATED COST
Radio rental	\$ 35.00	4	\$ 140.00
	\$		\$
	\$		\$
TOTAL Other Cost			\$

TOTAL BASE PRICE PROPOSAL	\$4389.20 per day
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Name of Firm: Innovative Solution Advisors, LLC DBA Stadium People	PRICE TO BE QUOTED FOR TRINITY METRO
Mailing Address of Firm 222 W Las Colinas Blvd suite 1570E Irving TX 75039	Trinity Metro reserves the right to reject any and all proposals for any reason deemed to be in the best interest of Trinity Metro. Trinity Metro reserves the right to accept or reject all or any part of a proposal, to waive minor technicalities, and to award the proposal to serve the best interest of Trinity Metro.
Signature: 	Telephone #: 972-209-8489
Date: April 28, 2026	Email Address: ebecker@stadiumpeople.com